

**Annual Report of Council for 2019/2019**

**President’s Report – Gabriella Hobart**

We’ve had another successful year of educational events, a big thank you to Julie, Paul and Jess for organising/helping and for all of council for promoting and supporting these. We have exceeded our CPD hours target. Thank you to Alan for continuing to support events held at Direct Line for those of our members unable to get to Croydon.

We’ve also run the quiz which after the decision to delay it for a few months, turned out to be a huge success. Thank you to Paul for being quiz master and saving the day with the projector! Also thank you to all of council who supported and attended the event and to Angela for securing sponsorship.

Thank you to Matt, Orion and Jess for supporting our young person’s event this year, we have some more exciting events planned in the year to come.

I’ve attended all of the dinners this year; Tunbridge Wells, Sussex, Guildford, with Reading and Mid-Kent yet to come. This has given me a great opportunity to speak to other Presidents, compare events and processes and get some good ideas for my upcoming year.

Thank you to Maria for organising a successful President’s reception evening, with almost a full turnout of prize winners and their guests and also for her hard work in putting together the dinner this year. We have a full house with 150 guests which is fantastic! Thank you to council for supporting the dinner by helping throughout the night and encouraging ticket sales.

We’ve had a greater presence on social media this year, thank you to Paul for manning our website and to Angela for getting our LinkedIn page more hits and for sharing all of our events with a wider audience, helping expand our member attendance.

I attended the Network Conference event this year in Belfast, which saw the launch of the 5 new societies, highlighted the increased focus on reaching out to the new generation and provided the opportunity to focus on promoting the sharing of best practice across all local institutes through participation in working groups throughout the day.

**Deputy President’s Report – Sue McCall**

I have been involved in meetings with the FCA, BIBA and the CII President relating to my role as Chair of the Society of Claims Professionals. There is to be a closer link between these and all the Local Institutes.

**Treasurer – Paul Tunnell**

CII introduced a spreadsheet with the instruction that all institutes use it, (trial period 2018) so that

the same format is completed Nationally and the CII summary of accounts is attached.

There were a number of failings of the spreadsheet which I fed back to CII, most of which have been

addressed in the revised spreadsheet for 2019.

In providing a one size fits all approach, our accounts do not in my opinion show the true picture e.g

we received £6,000 in 2017 for the dinner so show a loss whereas there was a small surplus.

Our reserves were subsequently overstated which resulted in clawback by CII, which was reversed

when I explained our position.

Overall our working year showed that by allocating all income/expenditure in the year for which it

was due, we had a small deficit of approximately £400. I do not foresee any problem in producing a

similar program for 2019 based on our forthcoming grant.

The accounts have been passed to the examiner.

**Secretary – Maria Self**

I have prepared and produced the Agendas and subsequent Minutes for all the Council meetings we have run over the year.

I have also prepared, produced and submitted all the necessary paperwork to the CII for our AGM and all well within the timeframes required by them.

I organised the President’s annual reception at Hallmark Hotel, Croydon on 25 October 2018 during which prizes were presented to our 5 Annual Exam prize winners. We also had a national prize winner attend at which our President congratulated him and presented him with his certificate from the CII. This event was also attended by a number of members of Council and a guest of each prize winner. A big thank you to Paul Tunnell for all his help on the night with the prizes – arranging payment of the monetary prizes and bringing in the various trophies so a photo could be taken of it with each prize winner.

**Membership Secretary – Angela Bond**

Reviewing the membership data for 2018 we started off in January with total a total membership figure of 2128 and the final count in December was 2035 – losing a total of 93

GI Members                                   FS Members

Jan 1710                                         418

Dec 1630                                         405

(-80)                                                 (-13)

GI has lost nearly 5% and FS 3%

Indicators for numbers decreasing such as lapses/transfers/cessations are fairly even, however to note the largest area in membership reduction sits with ‘ordinary’ members within GI – loss of 51

2019 is to focus on how we maintain and increase membership numbers, given our restrictions such as GDPR and opt in/opt out when signing up

**Education Secretary – Julie Bradley**

With advice and assistance from Council and our Administration Officer, Paul Tunnell, the following events, providing 28 ½ hours structured CPD, have been run during this Presidential year:

Overview of legal developments in the last 12 months

Focus on Multiple Choice and Written Exams

Thatcham Research (x 2)

Time Management

Construction Training: Introduction

Construction Training: Intermediate

Salisbury Novichok Poisoning

Resilience: Bringing wellbeing into your study regime (x 2)

Defined Benefits Transfers

Ethics and Values in Management (x 2)

The Work of the Insurance Fraud Taskforce

In addition, North Downs again held the joint Conference with Sussex Institute, which offered 4 ½ hours structured CPD.

**Charity Secretary – Alan Wheat**

There have been no requests received this year for charity donation assessment interviews.

**Dinner Secretary – Maria Self**

We held our annual black tie annual Dinner on Friday 1 March at De Vere Selsdon Estate. This was attended by 150 guests comprising Insurers, brokers and Loss Adjusters.

Top table guests included Presidents (or their Representatives) from Sussex, Royal Tunbridge Wells, Reading and Mid Kent Insurance Institutes together with Julie Hicks, Regional Membership Manager who also said Grace.

Our room capacity was 150 and we had 151 guests attend which is an absolutely fantastic result and was the culmination of many hours of hard work involving a great deal of chasing!

Entertainment was provided by Mike as Robbie, a Robbie Williams Tribute Act. This was followed by a disco by Tuxedo Class with DJ, Peter Coulcher filling the dance floor.

We held a charity auction and raffle and this together with a game of Heads & Tails played at the start of the evening raised circa £2200 to be split between the Insurance Charities and the President’s chosen charity choice of Dementia UK. Thanks to the following who generously donated the following prizes -:

Tesco U/W – 12 bottles of champagne

Zurich - £100 gift card

Pavilion – Hamper

Grout Insurance - £25 Voucher

Aspen - £50 M&S Voucher

De Vere Estate – 3 course meal with wine

Direct Line – BB with bottle of champagne at Radisson Blu

**Social secretary – Gabriella Hobart**

General knowledge quiz run in February to a full house at the Conservative Club, South Croydon.

**Administrator – Paul Tunnell**

Most of my time is taken up with CPD events, arranging and delivering the events. I have attended

all of the events, promoting NDII with the banners, introductions and round up at the end. They

were as follows:

**ate Event Venue Attendees Overall survey**

28 November Resilience Bromley

7 November Resilience Croydon

20 September Construction Croydon

4 September Novichok Croydon

26 July Thatcham Redhill

26 June Time management Redhill

14 May Thatcham Bromley

27 April Exam study Bromley

24 April Kennedys update Croydon

21 March Exam study Redhill Cancelled - Insufficient take up

21 March Exam study Croydon

20 February Hacking Croydon

24 January Construction Croydon

17 January Branko Redhill Cancelled - Insufficient take up

10 January IDD Redhill

I also took over the role of exam co-ordinator for the 2018 examinations from David Peters who had

done this for as long as I can remember......they were once again held at the Hallmark Hotel,

Croydon Aerodrome, Purley Way, Croydon. The first exams in April were a baptism of fire with all

the paperwork from CII to deal with, papers to put out, collate, collect and send by the deadlines

given. All went well and the hotel were well equipped to deal with our concerns. Subsequently the

October exams were a bit quieter, but no less stressful, all went well.

My grateful thanks go to Maria Self and Julie Bradley for assisting with the invigilating.

CII have changed venue for April 2019 exams to Jury’s Inn, central Croydon.

**Representative Council – Paul Tunnell**

I**I**have attended all of the Rep council meetings held throughout the year and voiced opinions when

sought on various topics. I volunteered for the finance workgroup, was interviewed, but not

selected.

The Rep Council will be disbanded in July and a new process of Regional forums introduced. As the

end of my second 3 year term (maximum permitted) falls in May 2019, I will not be able to seek

election to represent the Southern Region at National level.**a**

**Sports/Maketing/PR Officers**

These roles have been vacant and so no Reports are available.