Assisted Studies Application Form

Certificate to Diploma

|  |  |
| --- | --- |
| **Applicant Information** | |
| **First name:** |  |
| **Surname:** |  |
| **Current position:** |  |
| **Company name:** |  |
| **Company address:** |  |
| **Postcode:** |  |
| **Telephone:** |  |
| **Mobile:** |  |
| **Email:** |  |
| **Qualifications, including CII subjects obtained to date:** |  |
| **Brief career history (no more than 100 words):** |  |

|  |
| --- |
| **CII qualification details (no more than 200 words)**  A brief overview of when you started studying for your CII qualifications and when you achieved them |
|  |

|  |
| --- |
| **What have been the biggest challenges you have faced in completing your qualifications so far? (no more than 200 words)**  A brief overview of any difficulties faced or challenges you have experienced so far |
|  |

|  |
| --- |
| **Do you have support from your line manager and company (no more than 200 words)**  If not, how are you going to manage this situation to ensure you can attend the course and complete the work within the necessary timescales? |
|  |

|  |
| --- |
| **Course interest (no more than 200 words)**  An outline of why you are interested in being part of the course. |
|  |

|  |
| --- |
| **Personal statement (no more than 200 words)**  Please explain your personal commitment to the course & why you feel you should be considered. |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **I declare that the contents of this declaration form are true to the best of my knowledge** | | | |
| **Applicant’s Signature:** |  | **Date:** |  |
| **Line Manager’s Signature:** |  | **Date:** |  |
| **Line Manager's Name:** |  | | |
| **Line Manager’s Role:** |  | | |