Assisted Studies Application Form

Certificate to Diploma

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| **Applicant Information**  |
| **First name:** |  |
| **Surname:** |  |
| **Current position:**  |  |
| **Company name:** |  |
| **Company address:** |  |
| **Postcode:** |  |
| **Telephone:**  |  |
| **Mobile:** |  |
| **Email:**  |  |
| **Qualifications, including CII subjects obtained to date:** |  |
| **Brief career history (no more than 100 words):** |  |

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| **CII qualification details (no more than 200 words)**A brief overview of when you started studying for your CII qualifications and when you achieved them |
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| **What have been the biggest challenges you have faced in completing your qualifications so far? (no more than 200 words)**A brief overview of any difficulties faced or challenges you have experienced so far |
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| **Do you have support from your line manager and company (no more than 200 words)**If not, how are you going to manage this situation to ensure you can attend the course and complete the work within the necessary timescales? |
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| **Course interest (no more than 200 words)**An outline of why you are interested in being part of the course. |
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| **Personal statement (no more than 200 words)**Please explain your personal commitment to the course & why you feel you should be considered.  |
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| **I declare that the contents of this declaration form are true to the best of my knowledge** |
| **Applicant’s Signature:** |  | **Date:**  |  |
| **Line Manager’s Signature:**  |  | **Date:**  |  |
| **Line Manager's Name:**  |  |
| **Line Manager’s Role:** |  |