



BIRMINGHAM INSURANCE INSTITUTE

Annual General Meeting Minutes

29th April 2020 12.15 p.m. – 1.30 p.m.

Venue: Skype for Business

1. Present

| | | |
|-------------|------------|-----------|
| M Hands | R McNamara | T Roberts |
| S Harbourne | E Clift | A Walker |
| D Ingham | R Martin | P Maskell |
| R Sudlow | C Harrison | N Forrest |
| A Irvine | D Lamb | I Harris |
| I Taylor | K Olivier | K Vind |
| M Lee | M Ward | J McArdle |
| P Saimbi | M Jagne | C Hayward |
| E Bayford | E Shepherd | S Beckett |
| T West | | |

2. Apologies

Chris Hall and Matthew Green - **The committee wish Matt a speedy recovery**

3. Minutes of the Annual General Meeting of 1st May 2019

No objections raised from the floor

4. Matters arising therefrom.

No matters arising

5. Presidential Address.

Copy in AGM pack

6. Adoption of Presidential Address.

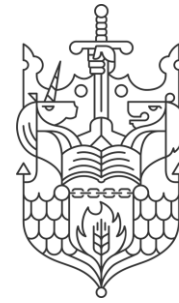
No objections, all in favour. Tim gave thanks to Mark for his year in office

7. Treasurer's Report

Copy in AGM pack

8. Adoption of Accounts for year ending 31 December 2019

All in favour, no objections

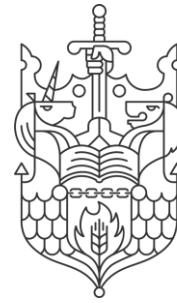


9. BII Constitution Change vote
CII developed a model constitution so BII were required to update their constitution. This happened in 2019 but not in time to include in that year's AGM. The document has been already approved by BII and CII members - All in favour, no objections
 - a. Constitution Change notes
<file:///T:/BII/AGM%202020/1.%20Constitution%20change%20notes.pdf>
 - b. Local Institute constitution template <file:///T:/BII/AGM%202020/2.%20li-model-constitution-2013.pdf>
 - c. Current BII constitution
<file:///T:/BII/AGM%202020/BII%20Constitution%202002.pdf>
 - d. Proposed BII constitution
<file:///T:/BII/AGM%202020/AGM%20pack/New%20BII%20Constitution.pdf>

10. Election of President for the Session 2020/21 – **Tim West**
All in favour, no objections

11. Election of Deputy President for the Session 2020/21: **Stuart Harbourne**
All in favour, no objections

12. Election of Officers and Officials 2020/2021:
 - a. Treasurer – **David Ingham**
 - b. Secretary – **Emily Clift**
 - c. Head of Professional Development and Education – **Richard Martin, Tim West thanked Ian Harris for his excellent previous work in this role**
 - d. Charities Officer – **vacant – thanks to Rachel Sudlow for her year in office**
 - e. Head of Finance and Management – **Mark Hands, Tim West thanked Ian Harris for his excellent previous work in this role**
 - f. Head of Marketing and Media – **Stuart Harbourne**
 - g. Head of Programme – **Matthew Green**
 - h. Careers Officer – **Samantha Beckett**
 - i. Diversity and Equality Officer – **Omar Khan**
 - j. Personal Finance Society (PFS) representative – **Kristian Vind**
 - k. Regional Representative – **Chris Hall**



- l. Head of Young Professionals – **Jonathan McArdle - thanks to Cat Harrison for her year in office**
 - m. Election of Members of the 2020/2021 Council - **Ian Harris, Mark Lee, Rachel Sudlow, Ra'chael McNamara, Alan Walker**
 - n. Young Professionals' Committee for 2020/2021 – **Chelsea Hadden, David Thomson, *secretary position is vacant***
 - o. Vice Presidents and Vice Presidents' Representatives to serve on 2020/2021 Council – **listed on VP document, attached**
All voted through unanimously with no objections from the floor

- 13.** Election of Honorary Examiners
Agreed that this would be brought forward by Tim West & Mark Hands to the Council meeting on 11th May 2020

- 14.** Any Other Business
None