**HALFAX CII - AGM AGENDA – 26th April 2021**

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| Subject | Annual General Meeting |
| Venue | Via Zoom Conference Call |
| Date/time | 6pm – Monday 28th April 2021 |

Apologies

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Action Points

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| 1. Minutes from last council meeting | 8th March 2021 |
| 1. Matters arising |  |
| 1. Correspondence |  |
| 1. Committee updates   (Annual dinner/bank account etc.) | President  Treasurer  Dinner Secretary  Education/Membership Secretary  Charities Officer  Website Officer  Social and Events Secretary |
| 1. Appointment of council officers 2021/22 | President  Deputy President  Treasurer  Dinner Secretary  Education/Membership Secretary  Charities officer  Website officer  Social and Events Secretary  Regional Form Officer  Diversity Champion |
| 1. Annual return | Agree date of AGM for 2022  Confirm date of annual dinner 2022 |
| 1. AOB | 1 |