

Syllabus

2021 - 2022

PRESIDENT:

Shaun Hyden
Action 365 Ltd

E-mail: shaun.hyden@action365.co.uk

www.cii.co.uk/stokeontrent
LinkedIn : The Insurance Institute of Stoke on Trent

**Inaugurated as “The Insurance Institute of
North Staffordshire” on 15th February 1909**

The Insurance Institute of
Stoke-on-Trent

OFFICERS

President:

Shaun Hyden
Action 365 Ltd

E-mail: shaun.hyden@action365.co.uk

Deputy President:

Natalie Briggs
Kindertons Accident Management Ltd
E-mail: natalie.briggs@kindertons.co.uk

Treasurer:

Martin Dodd BSc (Hons), ACII
NFU Mutual

Secretary:

Sue Spruce Dip CII

E-mail: stokeciisue@outlook.com

Membership Secretary & Regional Forum Officer

Howard Ball FCII JP

E-mail: howardballuk@yahoo.co.uk

Charities Secretary:

Sally-Ann Thorley Cert CII

E-mail: sallyannthorley@gmail.com

Examination/Education Secretary:

Nola Craig ACII BA(Hons)

E-mail: Nola.Craig@Babington.co.uk

Dinner Secretary:

Craig Roberts
The County Group/JSW Insurance

E-mail: Craig.Roberts@jswinsurance.co.uk

Public Relations Officer:

Shaun Hyden
Action 365 Ltd
E-mail: Shaun.Hyden@Action365.co.uk

Sports Secretary:

Simon Allman
Rawlins Insurance

E-mail: simona@rawlinsinsurance.co.uk

Diversity Co-ordinator:

Rachel Robinson
JCB Insurance Services Ltd

E-mail: Rachel.Robinson@jcb.com

Auditors:

tba

ELECTED COUNCIL MEMBERS

David J Smith ACII
Simon Allman, Rawlins Insurance
Ian Bradshaw ACII ACILA, Crawford & Company
Alison Whitfield, Pace Ward Insurance
Charles Bloomfield, GE Power
Rachel Robinson DipCII, JCB Insurance Services Ltd
Emily Small, Richard Jacobs Pension & Trustee Services Ltd
Kate Barnard, Richard Jacobs Pension & Trustee Services Ltd
Alasdair Buchanan MA (Hons) ACII Adv Dip CILA CIP, Woodgate and Clark Ltd

Vice Presidents

S Spruce
* A Henry
*V Gilroy
*M Matthias
** Members of the Council Ex-Officio*

Honorary Life Vice-Presidents

B Chamberlain ACII
K I Manners FCII
H Ball FCII JP
D N Michael FCII
S J Spruce DipCII

PROGRAMME OF EVENTS

2021 - 2022

Up to date information can be found on our website

www.cii.co.uk/stokeontrent

Starting in September 2021 meetings will continue online. However we will resume face to face meetings as soon as we can and these are likely to be held at

Doubletree by Hilton Hotel,

Festival Park,
Stoke-on-Trent, ST1 5BQ

Our **2022 AGM** will be held at midday on **Tuesday 26 April 2022** and please save the date of our **Annual Dinner** on **Friday 16 September 2022**.

SPORTS

Snooker, Pool, Darts, 5 a side Football, etc:

S Allman, Rawlins Insurance

Telephone: 01782 753000

Social Media

Join our LinkedIn Group:

The Insurance Institute of Stoke on Trent

Visit our website:

www.cii.co.uk/stokeontrent

Follow us on Twitter:

@stokeCII

The Insurance Institute of **Stoke on Trent** Prize Award Scheme

The Institute will award prizes for the **completion of or a distinction** in the following Examinations:

- **DIPLOMA IN INSURANCE**
- **ADVANCED DIPLOMA IN INSURANCE (ASSOCIATESHIP)**

It is important that you contact Nola Craig, Education/Examination Secretary, on completion of or a distinction in these examinations. You will need to provide a copy of your Diploma certificate or Examination Results for distinctions. Nola's contact details are shown earlier in this Booklet. Prizes are awarded at Council's discretion.

Awards apply equally to PFS members and their Examinations for Diploma and Advanced Diploma.

Young Achiever of the Year 2022

Trophy and a monetary award to be presented to the winner at the Annual Dinner, held at the Double Tree by Hilton Hotel, on 16th September 2022

All short listed candidates for the award will be invited to attend the Annual Dinner as guests of the Insurance Institute.

Application forms and more information are available from the Secretary Sue Spruce who can be contacted by email at stokeciisue@outlook.com

EXAMINATIONS - General Insurance, please contact us for information on FSA qualifications

Multiple-choice question (MCQ) exams - Study is based on a specified enrolment period from 01 January – 31 December for general insurance units, 01 May – 30 April for mixed assessment and non-UK units and 01 September – 31 August for financial services units. MCQ exams are available weekly at UK and non-UK online exam centres or via remote invigilation.

MCQ exams will be delivered and tested online with candidates being able to sit these at either CII exam centres or using remote invigilation. For further information on the exam sittings, please

visit: <https://www.cii.co.uk/learning/qualifications/assessment-information/before-the-exam/>

Written exams - Study is based on a 12 month enrolment period from the date of purchase. Written exams are held twice-yearly in April and October, with the exception of unit R06 which is tested four times-yearly, at UK and non-UK exam centres.

Coursework assessment - Study is based on a 12 month enrolment period from the date of purchase. Three written assignments, each typically between 2,000 - 3,000 words, need to be passed.

Mixed assessment - Study is based on a 18 month enrolment period from the date of purchase. A combination of a single coursework assignment must be passed within the first six months and a MCQ exam passed within 18 months.

Dissertation assessment - Study is based on a 18 month enrolment period from the date of purchase. A dissertation, typically between 10,000 - 11,000 words, on an agreed subject must be submitted.

AWARD FOR THE FOUNDATION IN INSURANCE TEST

The Level 2 Award for the Foundation Insurance Test is an introductory-level qualification that helps you develop an understanding of key insurance topics: how the insurance market operates, fundamental risk and insurance principles and procedures, and core personal and commercial insurance products.

Method of assessment: Multiple-choice question (MCQ) exams

CERTIFICATE IN INSURANCE

The Level 3 Certificate in Insurance is a core qualification for insurance staff working across all sectors of the industry. It provides a fundamental grounding of the key insurance principles, disciplines, products and markets, including the regulatory

environment, key disciplines of underwriting and claims, in addition to popular products such as motor, household, healthcare and packaged commercial insurances.

Method of assessment: Multiple-choice question (MCQ) exams

DIPLOMA IN INSURANCE

The Level 4 Diploma in Insurance is a technical and supervisory qualification appropriate for insurance staff working across all sectors of the profession. It provides a firm understanding of insurance fundamentals and develops advanced technical knowledge.

Method of assessment: Mixed assessment

ADVANCED DIPLOMA IN INSURANCE

The Level 6 Advanced Diploma in Insurance provides you with enhanced understanding of insurance practice, and is a comprehensive assessment of market knowledge and understanding. On completion, the Advanced Diploma demonstrates your advanced technical awareness and critical understanding of the sector to your colleagues, customers and regulators. Widely recognised, it stands as evidence of your commitment and ability, and can be your passport to a successful career. Members who hold the Advanced Diploma in Insurance and have at least five years' sector experience are eligible to apply for Chartered status.

Method of assessment: Dissertation assessment

PAST PRESIDENTS

1929-1956 Names available on request
1956-1957 J W Griffiths (Legal & General)
1957-1958 G B Evans (Scottish Union & National)
1958-1959 W H Evans (British Engine)
1959-1960 C G Woods (Norwich Union)
1960-1961 W E Mason ACII (Royal)
1961-1962 H B Fewings ACII (General Accident)
1962-1963 C D Keen (Commercial Union)
1963-1964 I R W Solloway MA FCII (Royal)
1964-1965 M Haynes ACII (Legal & General)
1965-1966 L A Wraight (Northern)
1966-1967 B Chamberlain ACII (General Accident)
1967-1968 B T Quinn ACII (Legal & General)
1968-1969 G W Parker FCII (Royal)
1969-1970 P V Davies (Scottish Union & National)
1970-1971 T G Lewis BA ACII FCIB (Mercer Jones)
1971-1972 F D Wardle ACII (Sun Alliance & London)
1972-1973 W J Winstanley TD FCII (Royal)
1973-1974 F P Hipkiss FCII (GRE)
1974-1975 G A Green AMBIM (General Accident)
1975-1976 L Parker FCII FCILA (Thomas Howell & Co)
1976-1977 G J Babb ACII AMBIM (Eagle Star)
1977-1978 G D Wilbraham (Phoenix/Century)
1978-1979 R Bell FCII (Royal)
1979-1980 J W Handley (GRE)
1980 F Galbraith FCII (Royal)
1980-1981 K I Manners FCII ACILA (Thomas Howell & Co)
1981 D H Whitaker FCII (Phoenix/Century)
1981-1982 T G Lewis BA ACII (Mercer Jones)
1982-1983 G H Richards (GRE)
1983-1984 B W Byland ACII (Norwich Union)
1984-1985 B Cooke ACII (Royal)
1985-1986 R W Wilson FCII (Phoenix)
1986-1987 H Ball FCII (Sun Alliance)
1987-1988 R G Mockridge ACII FCILA (Graham Miller)
1988-1989 D Sellers ACII FCILA (Thomas Howell & Co)
1989-1990 C K McPhie ACII (Norwich Union)
1990-1991 J H Hughes FCII FCILA (Robbins Little)
1991-1992 H Ball JP FCII (Morgan Insurance Brokers)
1992-1993 H Ball JP FCII (Morgan Insurance Brokers)
1993-1994 R Gibbins ACII (Cameron McDonald)
1994-1995 I B Gaunt FCII (Barnett Rawlinson & Bentley)
1995-1996 J L Pickford ACII (Norwich Union)
1996-1997 P I Davies ACII (Newstead Insurance Brokers)
1997-1998 M C Mercer MLIA (Dip) (Eric Rawlins (L&P) Ltd)
1998-1999 C Hak ACII (Ellis & Buckle)
1999-2000 Mrs E Clarke ACII (Newstead Insurance Brokers)
2000-2001 D N Michael FCII (Royal & Sun Alliance)
2001-2002 I Bradshaw ACII (Crawford & Co)
2002-2003 C Hak ACII FCILA (Capita McLaren)
2003-2004 Mrs S Spruce Dip CII (Eric Rawlins & Co Ltd)
2004-2005 N Walton Cert CII (JSW Insurance Services Ltd)
2005-2006 N Walton Cert CII (JSW Insurance Services Ltd)
2006-2007 J L Pickford ACII (QBE Insurance)
2007-2008 I Bradshaw ACII (Crawford & Co)
2008-2009 A Goodland Cert CII (Towergate Risk Solutions)
2009-2010 H Ball JP FCII (Heath Lambert)
2010-2011 M Dodd BSc(Hons) ACII (RBS Insurance Services Ltd)
2011-2012 M Dodd BSc(Hons) ACII (NFU Mutual)
2012-2013 H Ball JP FCII (A J Gallagher International)
2013-2014 Mrs S Spruce Dip CII (Rawlins Insurance)
2014-2015 J M Porter Cert CII (QBE Insurance)
2015-2016 V Gilroy (Connect Insurance)
2016-2017 V Gilroy (Connect Insurance)
2017-2018 V Gilroy (Connect Insurance)
2018-2019 M Matthias CertCII (One Sure Insurance)
2019-2020 A Henry M&M Fix Auto Stoke
2020-2021 S Spruce DipCII