|  |  |
| --- | --- |
| **Subject:** | The Insurance Institute of Jersey AGM 2021 Meeting |
| **Location:** | Virtual Meeting via Zoom |
| **Date and Time:** | 27th May 2021, at 1pm |
| **Meeting Closed:** | 1.45pm |

|  |  |  |
| --- | --- | --- |
| **Present:**  Alison Webb  Andy Burns  Lee Ingram  Casey Jones  Debbie Duarte  Gary Derrien  Joanne Ford  Darren Wetheridge  Luke Duncan |  | **Apologies:**  Donna Binet  Anamaria Le Verdier  Shirley Lester  Jess Norris  Jack Guille |

|  |  |
| --- | --- |
| **Convening of Meeting:** The President welcomed all members to the Annual General Meeting and announced the housekeeping arrangements. Apologies for absence duly noted as above.  **Matters Arising:**  The President asked if everyone has read the minutes of the last AGM meeting of 30th April 2020, and as there were no matters arising from them, she asked for a Proposer and a Seconder. The Minutes were proposed by Casey Jones and seconded by Lee Ingram. |  |
|  |  |
| **Correspondence:**  The President advised of the recent correspondence received in respect of the new LI Constitution Model proposed by CII.  Jersey Council confirmed acceptance of the new model proposed on a pro forma basis. This has been adopted on the recommendation by the CII on terms provided, on the consideration that we may need to change any wording to suit any local provisions and local legislation.    **Presidents Report:**  A copy of the full report provided by Jess Norris can be found at the end of the minutes.  **Treasurers Report:**  Andy advised 2020 accounts have been concluded, audited and presented to the CII. At the start of 2020 the balance stood at £3,300 and at the end of 2020 at £3,160. We have had 0% cut in grant for 2021. There have also been no dinner expenses apart from a total of £492 which was the deposit paid for the 2020 Dinner that was cancelled.  There will be no dinner expenses this year. Most of the expenditure was on CPD events and all this was sourced online via the regional councils.  A copy of the full report provided by Andy can be found at the end of the minutes.  There were no comments raised from the written report.  **Election of Officers and Council Members:**  The secretary, Alison Webb, read out the names of the nominated members for election to Council in the year 2021-2022 all of whom had been formally selected and agreed by Council members at the Council Meeting of 27th May 2021.  Our council this year brings commitment to servicing our members professional needs in accordance with the constitution. Nominations had been received and accepted as follows:  **President: Debbie Duarte**  Proposed by Andy Burns, seconded by Gary Derrien and agreed unanimously.  **Deputy President: Casey Jones**  Proposed by Debbie Duarte, seconded by Darren Wetheridge and agreed unanimously.  **Secretary: Anamaria Le Verdier/Ali Webb.**  Ali will deputise whilst Anamaria on maternity leave for the rest of the year.  Proposed by Lee Ingram, seconded by Casey Jones and agreed unanimously.  **Treasurer: Andy Burns**  Proposed by Casey Jones, seconded by Ali Webb and agreed unanimously.  **Education Secretary: Donna Binet**  Proposed by Casey Jones, seconded by Gary Derrien and agreed unanimously.  **Charities & Diversity Representative/ Southern Regional Rep of IIJ Jersey: Lee Ingram**  Proposed by Casey Jones, seconded by Ali Webb and agreed unanimously.  **Sports & Social Committee: Jack Guille, Luke Duncan & Darren Wetheridge**  Proposed by Casey Jones, seconded by Debbie Duarte and agreed unanimously.  **Auditors: Shirley Lester & Gary Derrien**  Proposed by Ali Webb, seconded by Casey Jones and agreed unanimously.  **Dinner Secretary: Ali Webb**  Proposed by Debbie Duarte, seconded by Casey Jones and agreed unanimously.  **Council Member(s): Jess Norris**  **Installation of New President**  Although Jess Norris did not attend the AGM as she is currently on maternity leave, she had sent her thanks to all council members for the support offered during her term. As these are unprecedented circumstances & installation of the new president had been done virtually, the Regalia will be sent to Debbie Duarte as she had taken over the badge of office.  **Any Other Business:**  Gary asked if the IIJ will continue to provide future CPD events via webinars as this had been an easier way to being able to attend.  The council had advised that after COVID restrictions being lifted, this will probably be a mixture of virtual or face to face events.  **Date of next year's AGM**  The date of the next year’s AGM was agreed as 27th April 2022 at 1pm. Virtual or Venue TBC in due course, depending on any possible restrictions. |
|  |  |
|  |  |
|  |  |

**Presidents Report for 2021 AGM**

Thank you for attending this year’s Annual General Meeting of the Insurance Institute of Jersey.

These remain to be unprecedented times for most of us, however, we carry on using the technology we now have and embrace the ability to be able to speak to as many of you as we can by any means at our disposal.

**Membership**

I am pleased to report that The Insurance Institute of Jersey has had another successful year considering the circumstances & unprecedented times. Our membership numbers have unfortunately dropped from 286 confirmed at our last year’s AGM in March 2020, to 280 members as of 31st March 2021.

**Sports and Social**

Due to the pandemic which we are still being faced with, it is unfortunate that no sports or social events took place over the last 12 months although every effort will be made to get these up and running again as soon as possible.

**Education**

During the last 12 months we held many CPD events which were well attended, a few can be found below:

* FCA Business Interruption Insurance Test Case- the judgement / Branko Bjelobaba
* [A plain English explanation of how to answer the most common question of the moment: does my BI policy cover Covid-19?](https://www.knowhow.cii.co.uk/national-cpd-offer/topic-list/gi-technical/webinar-a-plain-english-explanation-of-how-to-answer-the-most-common-question-of-the-moment-does-my-bi-policy-cover-covid-19/)/ Alan Chandler
* The Insurance implications of Brexit/ Alan Chandler
* MO5 Remote Revision Course- Insurance Course/ Alan Chandler
* M92 Revision Course- Business & Finance in Insurance/ Alan Chandler
* Personal Injury claims- what next? / Bernard Thornton FCII
* Managing Stress in the workplace (How to avoid burnout)/ Sarah Stoddard-Burrows
* Webinar: The Generation Game/ Russell Beck
* Webinar: FCA BI Test Case- Supreme Case Judgement/ Damian Glynn
* Webinar: Top Tips to be an effective learner/ Jeff Heasman
* Webinar: Change is good- embracing change/ Michael Quigley
* Webinar: Women’s forum- effective communication/ Susan Heaton-Wright
* Burn Out and how you can stop it from happening to you/ Dorothy Martin
* Kent Conference 2021
* WEBINAR: Are Terrorism and Pandemic the only systemic risk we should be concerned about?! /Steve Coates
* Webinar: Mental Wealth- why investing in well-being pays off/ Alex Staniforth
* Webinar: The basics of cargo insurance & 5 powerful reasons why clients should have cargo insurance cover/ Alan Wilkins & Henry Haystead

Many thanks to Donna Binet who worked hard with Julie Hicks to continue to provide educational events to our members.

**Dinner**

Unfortunately, due to the pandemic restrictions, the 2020 annual dinner was cancelled in Jersey (as well as all other areas across the UK and CI).

We are hoping to bring the dinner back in 2022 with a bang! Watch this space...

I’d like to thank our council members for all their hard work and dedication this year over what has obviously been a difficult and strange year for us all, however every one of them has worked hard to continue to help the insurance professionals in Jersey.  The time spent by each and every one of our team is voluntary, using our own time to ensure the council remains active and ensuring CPD and social opportunities are available to you.

With me now having started my maternity leave, I have had to end my term after 1 year at this time, however I plan to continue my second year following the next presidential reign...With that in mind please will you all welcome your new President Debbie Duarte.  I’m sure Debbie will take hold of the reins and guide our members smoothly and without a hitch – and along with her newly appointed Deputy President Casey Jones and the council alongside her, they will prove to be a very formidable team.

Thank you.

Jess Norris Cert CII

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Treasurers report for 2021 AGM**

I confirm that I, Andrew Burns, have held the position of Treasurer throughout the duration of 2020 and present the full years accounts as attached. I would make specific comment on the following items:

**Account Balance**

The Jersey CII commenced the year in January 2019 with a modest balance of £3,306.98 and at the end of December 2019 our balance was at £3,160.74. We have therefore operated throughout the year providing CPD events and all other Institute activities finishing the year with almost the same bank balance as we started the year. This leaves us with some reserves which will be needed as our annual grant from the CII has been cut by 50% due to COVID effects on CII national income. We have reviewed this cut and are satisfied that there should be no detriment to the running of the local institute in spite of the reduced funding.

**Income**

The bulk of our income to the accounts in 2019 was the Insurance Institute annual grant at £3,721. There was no annual dinner income as the dinner had to be cancelled in 2020 due to the COVID situation.

**Expenditure**

The largest expenditure in 2020 was CPD & Educational costs at £1,724.44 which was slightly higher than 2019 and primarily due to buying in online training which has been more costly than face to face training.

We have expended £492.50 on the Annual Dinner however these costs are for the 2021 dinner as the 2020 diner was cancelled however the deposits had been made and rolled on to 2021.

**Audit of accounts**

The attached 2020 annual accounts have been audited by Garry Derrien and Shirly Lester and I would like to thank them for undertaking this task for us.





