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| **Location** | The Midland Hotel |
| **Date and Time** | 20th April 2023 15:00 |
| **Council Present** | **Council Present** | **Apologies received Guests** |
| Paul HeathcoteSandra McDonaldKaren FothergillEleanor MooreKaren ShentonBrad JacksonDawn Derbyshire | Fintan GriffinRyan ConroyStephen LoweMike CrannyDina RaileanDaniel WhitehouseLisa PetherickKatie Jackson | Stacey SheridanPaul Hudson | N/a |
| **Members Present** |
| Stephen Mooney, Emma Ackers, David Ford, Jacqui Davidson-Slack, Steven Mason, Michael Wilson, Richard Schofield, Elizabeth Greenwood, Nicola Cattan |
| **Presidents Address – Paul Heathcote** |
| PH address the room to take part in the AGM and began formalities.  |
| **Minutes of Last AGM Meeting** |
| **To receive and confirm the minutes of the last AGM.** SM proposed and FG secondNo objectives**Matters Arising –** none raised. |
| **To receive and adopt the Treasurer’s Report and Accounts for 2022**To be added to website**To receive and adopt the Annual Report of Council for 2022**To be added to websiteThank you to council who contributed to the report. |
| **President Review 2022**  |
| PH expressed how being president of the insurance institute of Manchester has been both an honour and privilege. However, felt he had not given the role full justice during 12-months in office and gave his apologies. (To note: this was not agreed in the room). PH went on to talk about the highlights in the last twelve months. The institute has suffered from the post-COVID change in people’s working patterns so face-to-face events have been difficult but we got the Annual Dinner back on the Manchester market calendar, Style in The City was an overwhelming sell-out success, the Jubilee Prize Ceremony reverted to in-person, we participated in the Manchester Pride parade for the first time, council and some committee meetings were held face-to-face, we also gave a little back to the city centre on Random Act of Kindness day and today we celebrate our 150th year anniversary. £10,000 was raised for nominated charities and it was an absolute pleasure to work with the people from the charities Prevent Breast Cancer and Once Upon A Smile.To note, our CPD, Education, Miindfull, Governance, and Dinners committees continue to thrive and deliver lots of sessions and events throughout the year and our Social Events Committee faced some challenges but delivered some local social events. To note, we have extended our communications committee and are re-establishing and reinforcing links with the PFS, we’re now providing admin support for council and committees having lost our full-time CII office support pre-COVID. We’re attracting new people to join us and we were the first local institute to be visited by Alan Vallance the CII CEO. PH has also enjoyed representing Manchester institute at a number of functions in the Northwest and beyond as other institutes revive their dinner events post-COVID.The institute couldn’t have completed any of the above without the selfless dedication, determination and hard work of our volunteers and PH gave a heartfelt thanks and gratitude for everything they’ve done and will continue to do.Three people are leaving council at the AGM and tributes have already been paid in the AGM report to our outgoing secretary, Karen Fothergill and our Equality and Diversity officer Jess Heaton. PH gave thanks to their time and dedication; both will be missed greatly.Also received notice that long-standing council member, Stephen Lowe, is also stepping back from council. Knowing Stephen for a long time and served on a number of committees together and will be a loss to council. PH gave thanks for his hard work and dedication and wished him well.To finalise, PH expressed he was delighted when Sandra McDonald was elected as deputy president for his year in office. Sandra has been a tremendous support personally and to the institute in general, will be a magnificent president of this institute with her ideas, drive and determination and will drive the Manchester institute as it continue to be one of the leading local institutes in the country. Exciting times are ahead for Manchester! |
| **AGM** |
| **Handover of office****The proposed President of the Institute for 2023/2024 is Sandra McDonald of McLarens**DW proposed, MC secondNo objectionsSM take over – express how proud she is to become President and is delighted to announce the next role. **The proposed Deputy President of the Institute for 2023/24 is Stacey Sheridan of HSB Engineering**PH proposed and EM secondNo objections.**To elect the following Vice-Presidents for the session 2023/24** **Under rule 8)** Paul Heathcote, Eleanor Moore, Fintan Griffin  **Under rule 8.4)** Mike Cranny**To elect the following ex-officio members of the Council for the session 2022/23****Secretary:** Nicola Cattan, McLarens**Treasurer:** Lisa Petherick, Vista Insurance Brokers**Committee Chairperson(s) & Representatives:****CPD:** Eleanor Moore, Broadway Insurance Brokers**Education Secretary:** Ryan Conroy, AJG**Events:** Daniel Whitehouse, RSA**MIIndful Manchester:** Karen Shenton, Create Solutions Ltd**Dinner Secretary:** Danielle Gowrie, Protector Insurance**Diversity Officer:** TBC**Regional Forum Officer:** Marc Hargreaves, Zurich Insurance**Governance:** Katie Jackson, Griffiths & Armour**Liaison Officer:** Paul Hudson, Aviva**Constitution Officer:** Mike Cranny, Create Solutions Ltd**Communications Officer:**  Dawn Derbyshire, Ten Insurance**To elect the following Council members for the session 2023/24 who are not in named positions:**Caroline Griffiths-Davies Dina Railean, Rebecca Vidler, Adrian Golifer**To appoint a Charities Representative:** Brad Jackson, Catalyst Claims**To appoint BDO LLP Accountants for the session 2023**No objections received prior or at the meeting.MC proposed, FG secondNo objectionsAMENDMENT: Joint Diversity role – Filled by Adrian Golifer & Andrew Panayiotou; Caroline Griffiths-Davies stood down from council after the AGM. |
| **New Presidents Address – Sandra McDonald** |
| SM started with saying how much of an honour to be representing the institute as president. SM gave background on her role in the industry & McLarens, certification and experience with the CII and the IIM. Gave thanks all our council and committee members signed up for the year and welcomes new members to the Council. Noted, looking forward to working further with all and particularly Stacey Sheridan, in her new role as Deputy President.Special mention to the150th celebration committee who have worked a crazy number of hours over and above their day jobs and other volunteering roles to make today’s events happen. Would like to thank Paul Heathcote, Eleanor Moore, Katie Jackson, Dawn Derbyshire and Dan Whitehouse.Our relationship with other local associations continue to develop, as we recognise the benefits of shared resources and joint events.* Hannah Ebbitt-Ngong, Chair of the local BIBA committee has been involved in the organising committee for this event and we are looking to host a joint social event for the market later in the year. The national BIBA conference in May continues to bring a large section of the market to the city each year.
* Kusal Ariyawansa, Jacqui Davidson-Slack and Emmelia Powell here today representing the local Personal Finance Committee, whose members are included in the institute membership. We continue to have representatives from each other committees involved in our meetings to promote good relationships.
* Julia Graham is also a guest, current Chair of AIRMIC, the association of risk managers, who was our first female President of the Insurance Institute of Manchester. Airmic have extended an offer of limited conference places to our members to get involved in their annual conference being held in Manchester this year and we look forward to sharing further details on this soon.

Focusing on the main aim for the year and preparations for the new presidential year, this has been based on the return of in-person large events in 2022, we’ve been looking how these would best be organised to meet the needs of a workforce with a new mindset. With inflationary price rises for events, we have to ensure we have the required funds to run our key networking events. Happily, we have secured 10 sponsors for the 2023/24 presidential year which is a huge relief and now leaves us to focus on shaping the events to be the best they can. Previously we have held many separate education, social and networking events, with most people now splitting their week between home and office, we need to be smarter about what we offer at in-person events to provide value. Today is a great example: within this conference afternoon and evening dinner, we have also included our AGM and our Jubilee Prize Awards presentations. Thank you to our 10 sponsors supporting the institute on our journey over the next 12 months:* McLarens as Platinum Sponsor who SM specifically thanked as employer, for their support of professionalism and education for the market, particularly with volunteer time and sponsorship.

Gold Sponsors: * NineStJohnSt
* Zurich
* Acasta Europe
* Touchstone Underwriting
* Ignite
* TEn Insurance Services
* And Create Solutions.

Silver Sponsors:* Bravo Networks
* And Clegg Gifford.

To note we will see the sponsors again at further events this year including the Style in the City fashion show on Friday 23rd June at the Midland Hotel and at the Annual Dinner on Friday 10th November at the Kimpton Clocktower Hotel.Chosen charity is We Love Manchester Charity. The charity exists to give heart, hope and opportunity to the people of Manchester, when they need it most.They do this in 3 ways:1. Manchester’s Rising Stars Fund to support Mancunicians to fulfil their ambitions.
2. COVID-19 Community Response Fund responding to the immediate needs.
3. Stronger Communities Fund supporting our communities.

It would be fantastic if we could raise £5,000 this year towards Manchester’s Rising Stars Fund.SM made a pledge to take part in the We Love Manchester Fire Walk on 2nd Nov in St Peters Square and asked for more businesses to put someone forward to join or donate.SM gave thanks to all our speakers for your time and effort to share your wisdom with us:* Paul Heathcote, kicking off the conference as president
* Mike Garry performing a commissioned poem
* A presentation on the New Era of Claims by Darren Anderton and Rebecca Webster from McLarens
* Hearing from Alan Vallance, CEO of the CII
* Guest speaker Piers Linney, Entrepreneur and a real-life dragon
* All of our panel guests, led by Brendan Pittaway with: Yasmin Carter-Esdale, Hiscox; Rachel Longbottom, Bravo Networks; Mark O’Brien, Allianz; Graeme Blackie, Sedgwick and John Batty from Bridge Insurance Brokers.
* Insight into the future of insurance with Alix Bedford, Zurich

Final thoughts: The best part of being involved with a local institute is seeing members grow and flourish through their careers. The Fast-Track Qualifications courses we organise and our Professional Development Programme are structured ways members can boost their careers. Aside from these, members join in at events and on projects and it’s a delight to watch people come out of their comfort zones and widen their view of the profession by mixing with people from such a wide range of roles across insurance and financial services. SM expressed that “The institute helped develop me to where I am today, and it continues to – I learn something at every meeting!” Please do reach out if you or your team are interested in getting involved. |
| **Confirmation of date of next AGM –** 18th April 2024 at 12:30pm (Venue TBC)AMENDMENT: Thursday 25th April 2024 at 12:30pm (Venue TBC) |